

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____



Wednesday, October 19, 2022
REGULAR MEETING MINUTES

BRIGHT LOCAL SCHOOLS
Location: Whiteoak High School
Time: 6:00 p.m.

1. Welcome/Opening

Subject	A. Welcoming
Meeting	Oct 19, 2022 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

The Bright Local School District Board of Education welcomes participation from the voters and taxpayers of the District. Each regular meeting has an item on the agenda that allows for "recognition of guests and visitors". The Board desires citizens of the district to attend its meetings so that they become better acquainted with the operations and programs of the schools and so that the Board may have an opportunity to hear the wishes and ideas of the public.

At this time on the regular agenda, the public may address the Board of Education. The Board of Education's adopted policy requires that any group with the same interests have a spokesperson and that a 15-minute time limit will be allowed for that group spokesperson to address the Board for this discussion. Public participation is restricted to this item on the agenda. All other items on the agenda are for discussion by the Board of Education members only, unless there has been a request to be placed on the agenda. We ask for your cooperation so that school district business may be handled efficiently and in a timely manner.

Subject	B. Announcements
Meeting	Oct 19, 2022 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural
This meeting is being digitally recorded.	

Subject	C. Roll Call
Meeting	Oct 19, 2022 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
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RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Steve Cox, Board Member
John Gillespie, Board Member (arrived 6:25pm)
Tammy Hauke, Board Member
Jobey Lucas, Board Member
Angie Wright, Board Member
Michael Bick, Superintendent
Jeff Rowley, Treasurer
Jason Iles, HS/JH Principal
Whitney Gobin, ES Principal
Lisa Beresford, Special Education Coordinator
Adam Prichard

Subject D. Pledge of Allegiance
Meeting Oct 19, 2022 - REGULAR MEETING MINUTES
Category 1. Welcome/Opening
Access Public
Type Procedural

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

2. Adoption of Agenda

Subject A. Adoptions Of Agenda
Meeting Oct 19, 2022 - REGULAR MEETING MINUTES
Category 2. Adoption of Agenda
Access Public
Type Action
Recommended Action **(Resol. #072-2022)** Motion to adopt the agenda for the October 19, 2022, Board of Education regular board meeting as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie					
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

3. Administrative/Committee Reports

Subject A. Superintendent

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information, Reports

- Reminder; November Board meeting change to November 21st/6:00 -Whiteoak HS due to member attendance to OSBA Conference.
- December 14th board meeting date @ Elementary
- Bus update - We had 2 buses, bus number 4 and 10 that were vandalized at the elementary lot, remove the exhaust converters from both. These were 2 spare diesel sub buses, so no impact to daily routes. Vandals were crafty enough to stay out of direct view of the cameras, and due to lack of lighting what images you could see were not clear enough for identification. Mr. Decker is obtaining price quotes on both, to determine if an insurance claim will be filed. A report was filed with the Sheriff's office. Due to the fact the bus are really not needed after the recent purchases, oil usage of bus 10, and the expected delivery of a new diesel bus in November, Mr. Bick has recommended the disposal by sale of both buses.
 - Mrs. Wright asked about the possibility of adding more cameras, moving cameras, etc to try and improve our chances of identification.
 - Mr. Bick noted that he has assigned Mr. Stevenson to investigate adding more/better cameras, and also adding more/better lighting at the parking locations.
 - Mr. Bick further noted that he has applied for the \$50,000 safety grant for the elementary building, with the plan including additional cameras both in and around the building and grounds.
 - There has been discussion in the past about adding a fenced in area for the spare buses to park in, but the issue with that is like with Fairfield schools where the vandals cut through the fence and vandalized the buses.
 - Refer to the Facility and Transportation segment of the agenda for a full inventory of buses, including mileage.
- Next Staff PD day is scheduled for Oct.28. PD at HS/JH will address COVID-GAP; ES will review new reading program; and volunteers from both can participate in the CPI training being offered by Southern Ohio ESC.
- Mr. Bick informed the Board to provide a clearly defined policy regarding the definition of a full-time employee, he has establishing number of days for noncertified administrative 11 and 12-month contracts at 240 days and 260 days respectfully. Average work month in calendar year is 17-22 days depending on number of weekend days and holidays, so if a 12-month employee is 260 days, then an 11 month would be 240 days. This helps establish who is or is not eligible for vacation and sick leave, and other benefits.
- Mr. Bick read a letter from Thompson Funeral home thanking the District staff and students for their help and kind consideration during the funeral for Kolten Hamilton, and a donation for the family.

File Attachments
Basketball Schedule 2022 2023.pdf (133 KB)
Nurse Report September22.pdf (15 KB)

Subject B. Southern Hills Career & Technical Center Report-Mr. Steve Cox

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

Mr. Cox reported that the CTC is looking at offering an adult CDL training course.

Subject C. High School Principal's Report- Jason Iles

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Access Public
Type Information

- 1. Excited about our Celebration
 - a. CC Team League Champions Back to Back/5 All League Landen Eyre League Champion Back to Back League Record 15:40/Christian Price, Weston Blair, Wade Evans-First CC Runner to be named All League 4 years in a row, Bryce Van Hoy
 - b. Volleyball Team Tournament at Trimbull tonight playing the top seed.
 - c. Value Added (student performance); see provided report for details. We do have 2 focused areas, but those teachers have been met with and a plan established.
 - d. Donkey Basketball Benefit/Fundraiser - \$35,400 Raised for Hamilton Family; Jr. Class made about \$2,500. Big thank you to all those who help both inside and outside the district, the counselors from the other districts who were here to help us and our students deal with the recent tragedy.
- 2. Final Forms- parents and students have all but completed the forms.
- 3. October 28th PD
 - a. CPI Training, Navigate CRS-Centralized Reporting System Data Analysis-EVAAS, Progress Monitoring HQSD-Review/Update, Mapping/Pacing, DOK Resources, Update Assessments, Intervention Structure, Vertical Alignment
- 4. Professional Growth Plans are complete and 1st rounds of observations upcoming
- 5. Band is going to Pumpkin Show on Friday and the Saturday will participate in the Bethel Band Festival
- 6. Lab Based Science to begin dissections-Sharks, Sheep Spleen, Rats Etc
- 7. Highland County College Fair- All Schools and their seniors in County coming Friday-38 Colleges
- 8. JH/HS Picture Day Completed/Senior Composite
- 9. ASVAB Testing Completed for JRS
- 10. Have taken delivery of newly purchased classroom chairs, primarily for Junior High.
- 11. Parent Teacher conferences were well attended.

File Attachments
Whiteoak Board Update 10_19_2022.docx.pdf (72 KB)

Subject D. Elementary Principal Report- Whitney Gobin
Meeting Oct 19, 2022 - REGULAR MEETING MINUTES
Category 3. Administrative/Committee Reports
Access Public
Type Information

- 1. The new and updated playground is terrific!! We love it and have received many compliments! Great update!
- 2. Third Grade finished their fall testing Tuesday. They worked so hard and we will be thrilled to see their awesome scores come back.
- 3. Monster Mash/Fall Carnival was very well attended! Record crowd!

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

4. Dyslexia Law – the state is rolling out guidelines for training our teachers, assessing our students, and implementing and tracking interventions. This is a very big task ahead of us.
 1. Mr. Bick noted that each teacher who participates will have to have 18 hours of training, for which the state is currently not providing funds/stipends to pay their time for that.
5. The Fire Department will be visiting on Oct 27.
6. Angie Bogart has started her social emotional lessons. These are much needed, as we are seeing many emotional issues that the students need guidance on how to handle.
7. Natasha Shelton's role as psychologist/teacher on special assignment is so helpful, as we are able to help students who are struggling academically or behaviorally much more quickly than we have in the past. She is doing a great job of jumping right in.

File Attachments
Oct. 2022 Elementary Board Update.pdf (96 KB)

Admin Content

Mr. Cox asked if the cafeteria staff who worked in the kitchen during the carnival would be paid. Mr. Bick reported that they have already submitted time sheets and would be compensated accordingly.

Subject **E. Food Service- Debbie Robertson**

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category	3. Administrative/Committee Reports
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Access	Public
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Type	Information
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Mr. Bick reported that we are continuing to push for the completion of Free/Reduced lunch apps through final forms, calling parents, offering to transport them to school for completion, etc.

Subject F. Transportation- Lynn Decker

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category	3. Administrative/Committee Reports
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Access Public

Type	Information
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Subject **G. Special Education/Preschool- Lisa Beresford**

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category	3. Administrative/Committee Reports
----------	-------------------------------------

Access Public

Type	Information
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- Next Produce Pop-Up will be November 21st at the elementary bus garage.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

- Kyle Roades represented the District in the annual Highland County Special Olympics, and he won several members.

4. Financial Reports/Resolutions

Subject A. Approval of September 21, 2022 minutes.

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the Board of Education minutes of the September 21, 2022 Regular meeting as presented.

Admin Content

See discussion draft of minutes attached.

Administrative File Attachments
Regular Board Meeting Minutes_Sept 21 2022.pdf (214 KB)

Executive Content
See attached.

Subject B. Financial Reports

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the financial reports of the month ending September 30, 2022 as presented.

Admin Content
Please review the attached "Treasurer Detail Report", and the following supporting documents:

- 1) A1 - Cash Reconciliation Report
- 2) A2 - Cash Balance Summary Report
- 3) B - Disbursement Summary Report (monthly checks)
- 4) C - Appropriation Summary Report (General fund only)
- 5) D - Receipt Listing (monthly receipts)

Administrative File Attachments
A_Treasurer Detail Report for Oct 19 2022.pdf (116 KB)
A1_Cash Reconciliation as of September 30, 2022_signed.pdf (31 KB)
A2_Cash Summary Report_Sept 22.pdf (46 KB)
B_Disbursement Summary Report_Sept 22.pdf (50 KB)
C_Appropriation Summary Report_Sep 22.pdf (29 KB)
D_Receipt Listing_Sep 22.pdf (73 KB)

Subject C. Revenue and Appropriations Modifications

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve the revenue and appropriation modifications as presented.

Admin Content
See attached Adjustment Report "E".

Administrative File Attachments
E1_Anticipated Revenue Transactions_Sep 22.pdf (39 KB)
E2_Budget Transactions_Adjustments_Sep 22.pdf (55 KB)

Subject D. Transfers and Advances

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Approve the following fund transfers as presented

Transfer of Medicaid Reimb from General Fund to Permanent Improvement Fund:

(\$2,325.06) = 001-7200-910-9021-000000-000-00-000
\$2,325.06 = 003-5100-9020-000000-000

Transfer of Remaining Class of 2021 Funds to Class of 2023 Fund:

(\$1,081.83) = 200-7200-911-921W-000000-003-00-000
\$1,081.83 = 200-5100-923W-000000-000

File Attachments
F_Transfer Advance Activity Report.pdf (33 KB)

Subject E. Donations

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve Gifts and Donations received as presented.

- On behalf of the Whiteoak Athletic Department, accept a donation of \$1,000 from the Royce Hauke Scholarship.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Subject **F. Approval of Financial Reports and Resolutions.**

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action **(Resol. #073-2022)** Motion to approve the Financial Reports and Resolutions items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie		X	X		
Mrs. Hauke			X		
Mr. Lucas			X		
Mrs. Wright			X		

5. Facilities and Transportation

Subject **A. Field Trips**

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 5. Facilities and Transportation

Access Public

Type

- Basketball schedules are attached.
- High School Varsity Boys and Girls basketball team to attend the Hoosier basketball game on December 10, 2022 at Knightstown Indiana.
- High School Girls to play St. Patrick’s in Maysville Kentucky on January 26, 2023.

Subject **B. Building Use**

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 5. Facilities and Transportation

Access Public

Type

- Approve Whiteoak Valley Grange use of the kitchen and student center for craft fair on December 3, 2022.
- Approve Sandy Westrich use of the cafeteria for wedding reception on May 5th and 6th, 2023.

Subject **C. Bus Inventory**

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES
Category 5. Facilities and Transportation
Access Public
Type Information

Admin Content
Attached please find a listing of our current bus fleet inventory, including year and mileage.

Administrative File Attachments Bus Inventory_10192022.pdf (15 KB)

Subject D. Approval of Facilities and Transportation Resolutions.

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES
Category 5. Facilities and Transportation
Access Public
Type Action

Recommended Action (Resol. #074-2022) Motion to approve the Facilities and Transportation items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox			X		
Mr. Gillespie		X	X		
Mrs. Hauke	X		X		
Mr. Lucas			X		
Mrs. Wright			X		

6. Personnel

Subject A. Personnel

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES
Category 6. Personnel
Access Public
Type Information

Approval of the following personnel recommendations (ie Administrative; Certified; Classified; Certified Substitutes; Classified Substitutes; Supplement/Pupil Activity; and Mentors) pursuant to the terms and conditions of the new employee’s individual contract and his/her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure/certification from ODE (3) verification of experience and training, and (4) negative results on drug testing (as applicable)

Admin Content

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Subject **B. Certified**

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

Recommended Action To approve the following Certified personnel contracts as presented:

- Effective Sept 29, 2022, Ms. Katie Ames has received her state teachers license and will be classified as a full time certified licensed teacher.
- Ms. Cortney Mefford has passed her state practice exam and should be receiving her state licensure for Ohio soon.

Subject **C. Classified**

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

Recommended Action To approval of the following classified personnel contracts as presented:

Evening Custodian
Adam Prichard
Degree: n/a
Contract: Classified
Step: 0
Contract Days: 261 annually
(185 Work Days through June 30, 2023
Term: 1 year (Effective October 17, 2022)

Subject **D. Certified Substitutes**

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

Recommended Action To approval of the following substitutes personnel recommendations as presented:

- Teresa Jolly
- Joyce Ford
- Jacqueline Townsend
- Julie Carter- Temp License

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

- Kevin Evans- Temp License
- Karlie Payton- Temp License
- Emily Pinkerton- Temp License
- Makayla Shank-Gaff- Temp License
- Chad Walls- Temp License

Subject E. Classified Substitutes

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

Recommended Action To approve the following Classified Substitute personnel recommendations as presented:

- Chas Cottrill- Custodian/Aide

Subject F. Mentors

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

Recommended Action To approval the following personnel to serve as Mentors for the current school year as recommended:

- Nancy Lucas
- Linda Roush
- Rachel Rudy- Pending Fingerprints
- Mike Bick
- Natasha Shelton
- Chris Gobin
- Alex McKenna
- Kyler Emery
- Steve Cox
- Riley Miller
- Deanna Risner
- Rachel Flader
- Beth Applegate
- Heather Harmon
- Karie Emery
- Christina Stevenson
- Amanda Calhoun
- Becky Balon
- Mark Holmes
- Ashlie Webster
- Tami Wessner
- Ginger Cox
- Kristan Cover
- Dorothy Countryman
- Ryan Unger-Need confirmation from him.
- Dianna Grooms- Need confirmation from him.

File Attachments
Mentors 22-23.pdf (36 KB)

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Subject **G. Approval of personnel recommendations.**

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

Recommended Action **(Resol. #075-2022)** Motion to approve the personnel recommendations items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie			X		
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

7. Administrative Advisor

Subject **A. Policy Updates**

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 7. Administrative Advisor

Access Public

Type Action

Recommended Action Motion to approve the following Neola policy recommendations and Open enrollment policy additions

- Policy 1617/3217/4217/7217 - Weapons
- Policy 2280 - Preschool Program
- Policy 2413 - Career Advising
- Policy 2430 - 2431 - District Sponsored Clubs and Activities -Interscholastic Athletics
- Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra Curricular Activities
- Policy 5111- Eligibility of Resident/Nonresident Students - Safe Home Law
- Policy 5335 /5336- Care of Students with Chronic Health Conditions/Care of Students with Diabetes
- Policy 5460.01 -Diploma Deferral
- Policy 6550- Travel Payment & Reimbursement/ Relocation Cost
- Policy 6700 -Fair Labor Standards Act
- Policy 7440 - Facility Security
- Policy 7440.03 -Small Unmanned Aircraft Systems (No use of drones)
- Policy 8210 - School Calendar
- Policy 8320 /8330 - Personnel Files/Student Records (use proper pronouns)
- Policy 8600 - Transportation (Don't have to transport to private school if beyond 30 minute transportation time)

- Open enrollment policy 5113 - recommended changes by Superintendent to help clarify an shore-up, and provide clearly defined options.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

File Attachments
Update overview.pdf (351 KB)

Subject **B. Approval of Administrative and Advisory.**

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 7. Administrative Advisor

Access Public

Type Action

Recommended Action **(Resol. #076-2022)** Motion to approve the Administrative and Advisory items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie		X	X		
Mrs. Hauke			X		
Mr. Lucas			X		
Mrs. Wright			X		

8. New Business

Subject **A. OSBA Conference**

Meeting Oct 19, 2022 - REGULAR MEETING MINUTES

Category 8. New Business

Access Public

Type Information

Reminder for those attending OSBA Capital Conference that it is November 13-15th at Greater Columbus Convention Center.

RECORD OF PROCEEDINGS

Minutes of

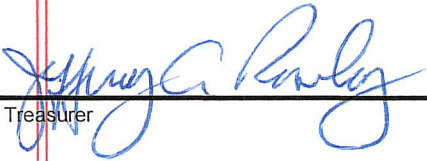
Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

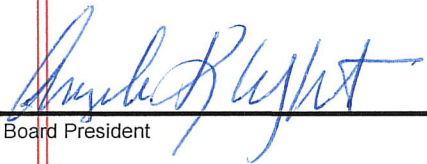
Held _____ 20 _____

9. Adjourn

Subject	A. Adjourn
Meeting	Oct 19, 2022 - REGULAR MEETING MINUTES
Category	9. Adjourn
Access	Public
Type	Procedural
Meeting adjourned at 7:03 PM	



Treasurer



Board President